



EASWARI ENGINEERING COLLEGE

(Autonomous)

Bharathi Salai, Ramapuram, Chennai – 600 089



EEC/Principal/Admin/Cir/699/24112021

24-11-2021

CIRCULAR

Sub: Physical classes – UG - 1st year to Final Year students – Reg.

In partial modification of the circular No.EEC/Principal/Admin/693/22112021 dated 22-11-2021, considering the G.O. (Ms)No.234 dated 22-11-2021 of Government of Tamil Nadu and Anna University Notification No.38669/COE/2021 dated 20-11-2021, the following changes are made in the starting of the physical classes for the UG students (following the Government of Tamil Nadu instructed SOP).


Classes	Physical classes starting date
1 st year	29-11-2021
2 nd year	01-12-2021
3 rd year	01-12-2021
4 th year	01-12-2021

The following arrangements have been made for the physical classes.

1. Only students with atleast one dosage of vaccination completed are allowed to attend the physical classes.
2. Students should submit the Vaccination Certificate on the day of reporting, if not already done.
3. 1st year students who have not vaccinated should submit a negative RTPCR Test report taken within 72 hours prior to reporting.
4. Classes will be conducted 6 days a week.
5. All the students should report to the College on all working days
6. The classes will start at 8.00 a.m and continue till 3.50 p.m with eight periods per day.
7. Students to make Hostel / transport arrangements prior to the date of starting of the classes.
8. All students should submit undertaking as per the format attached.
9. Students coming to the campus are advised to bring their own masks in adequate numbers, hand sanitisers, plates, tumblers, laptops and other accessories required for a safe stay in the hostel, attending classes / laboratories.
10. Students and parents are requested to cooperate with Easwari Engineering College (Autonomous) for our own safety and prevention of Covid 19 pandemic.

In case of any doubts / clarifications please contact your Class Coordinator / HOD.

HODs are requested to inform the students and faculty members.


PRINCIPAL


To
All HoDs

Copy to:

- Chairman, Ramapuram Campus
- Co-Chairman, Ramapuram Campus
- Chief Director, Ramapuram Campus
- Director, Ramapuram Campus
- Dy. Director, Ramapuram Campus
- Asst. Director, Ramapuram Campus
- Dean (Academic)
- Dean (Research)
- IQAC
- Vice Principal (Academic)
- Vice Principal (Admin)
- COE
- Manager
- Office File



EASWARI ENGINEERING COLLEGE

(Autonomous)

Bharathi Salai, Ramapuram, Chennai – 600 089



24-11-2021

Instructions to the Students

We, at Easwari Engineering College, Ramapuram, Chennai are following strict guidelines (Social Distancing, Thermal Scanning etc.) regarding prevention of the COVID 19 infection and all the steps have been taken to ensure safety of the students.

- Help Desks / Information Desks will be set up at the entry point.
- An Undertaking duly signed by the Student & Parent as in **Appendix 'B'** shall be submitted.
- Seating arrangements in the class rooms and laboratories have been modified with proper social distancing.
- Proper precautions with minimal or no physical contact with other persons along with wearing of mask and gloves will be followed in the College premises.

Parents are requested to counsel and advise their wards to adhere to these instructions and follow the guidelines in order to prevent COVID 19 infection.

PRINCIPAL



ABSTRACT

Higher Education Department – Re-opening of all Higher Educational Institutions – Standard Operating Procedures / Guidelines – Issued – Modification – Orders – Issued.

Higher Education (A2) Department

G.O (Ms) No.234

Dated : 22.11.2021

பிலவ வருடம், கார்த்திகை -6

திருவள்ளூர் ஆண்டு - 2052

Read:

G.O.(Ms) No. 164, Higher Education(A2) Department , Dated: 27.08.2021.

ORDER:

In the Government Order read above, orders have been issued permitting all Higher Educational Institutions to function in offline mode on alternate days as per the schedule prescribed therein with effect from 1.9.2021 by following the Standard Operating Procedures / Guidelines issued.

2. In partial modification of the above orders, the Government directs that all Higher Educational Institutions including State Universities, Deemed Universities, Autonomous Institutions and Self Financing Institutions under the aegis of Higher Education Department shall henceforth function in offline mode on all six days a week (including Saturday), by strictly following the Standard Operating Procedures issued in the Government order read above.

(By order of the Governor)

D. Karthikeyan,
Principal Secretary to Government

To
The Director of Technical Education, Chennai -25
The Director of Collegiate Education, Chennai -6
The Registrars of all Universities under the aegis
of Higher Education Department.

Copy to

The Special P.A. to Hon'ble Minister
(Higher Education), Chennai -9

The PPS to Chief Secretary to Government, Chennai -9.

The PS to Principal Secretary to Government,
Higher Education Department, Chennai – 9.

SF/SC

// Forwarded / By Order //

[Signature]
22.11.2021
Section officer



Higher Education (A2) Department,
Secretariat, Chennai-9.

Letter No. 14595/A2/2021-1, dated: 22.11.2021.

From
Dr. D. Karthikeyan, I.A.S.,
Principal Secretary to Government.

To
The Director of Technical Education, Chennai – 25.
The Director of Collegiate Education, Chennai – 6.
All Districts Collectors.
The Registrars of all Universities under the aegis of
Higher Education Department.

Sir/ Madam,

Sub: Higher Education Department - All Higher Educational Institutions under the aegis of Higher Education Department - Functioning in offline mode on all six days a week – Instructions – Issued - Regarding.

Ref: 1. G.O.(Ms) No.164, Higher Education(A2) Department , dated:27.08.2021.
2. G.O.(Ms) No.234, Higher Education(A2) Department , dated: 22.11.2021.

I am directed to invite attention to the Government Order first cited, wherein orders have been issued permitting all Higher Educational Institutions to function in offline mode on alternate days as per the schedule prescribed therein with effect from 1.9.2021 by following the Standard Operating Procedures / Guidelines issued.

2. In partial modification of the above orders, all Higher Educational Institutions including State Universities, Deemed Universities, Autonomous Institutions and Self Financing Institutions under the aegis of Higher Education Department have been directed in the Government Order second cited to henceforth function in offline mode on all six days a week (including Saturday), by strictly following the Standard Operating Procedures issued in the Government Order first cited.

3. In continuation to the decision taken in the meeting chaired by the Hon'ble Minister for Higher Education along with the Officials of Higher Education Department, Representatives of the Universities and students the following instructions are issued for strict compliance :-

- i. All classes should be conducted in offline mode (physical classes) on all six days a week (including Saturday) for the current semester.

- ii. Reschedule the theory examinations after January 20, 2022 onwards;
- iii. Conduct Model examinations for students prior to Semester / final examinations;
- iv. Provide course materials to students for preparation;
- v. Conduct revision classes in Institutions where the syllabus has been completed, especially on online mode so that the student could grasp and understand the subjects in a much better manner.

4. The Director of Technical Education and the Director of Collegiate Education are directed to give the above instructions to all the institutions under their control and also to all State universities, autonomous, Deemed Universities and ensure that these instructions are scrupulously followed and that all the Colleges are functioning with full sanctioned manpower strength of Teaching and Non Teaching staff in the conduct of the College.

5. The Registrars of the all the Universities under the aegis of Higher Education Department should also ensure that the already scheduled examination dates are revised accordingly and send the revised schedule to this office.

6. All the District Collectors are requested to ensure that all the Higher Educational Institutions including State Universities, Deemed Universities, Autonomous Institutions and Self Financing Institutions functioning in their jurisdiction scrupulously follow these instructions.

Yours faithfully,



22.11.2021

for Principal Secretary to Government.



ANNA UNIVERSITY

SARDAR PATEL ROAD, CHENNAI - 600 025.

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Office : +91 - 44 - 2235 7004

Fax : +91 - 44 - 2235 1956

E-mail : registrar@annauniv.edu

REGISTRAR

Letter No. 38669/COE/2021

Date: 20.11.2021

To

The Deans of Regional Campuses /
The Deans of Constituent Colleges /
The Principals of the Autonomous and Non-Autonomous Affiliated Colleges

Sir/Madam,

Sub: Anna University, Chennai – Conduct of November / December 2021
Examinations – Reg.

- Ref: 1. Letter from the Principal Secretary, Higher Education Department –
Letter No.14595/A2/2021-1, dated 16.11.2021.
2. Letter from the Principal Secretary, Higher Education Department –
Letter No.19983/I2/2021-1, dated 18.11.2021.

As per the direction of the Higher Education Department, Government of Tamil Nadu, vide Ref.1, all Engineering Institutions including all Autonomous Colleges affiliated to Anna University are directed to conduct the November / December 2021 Examinations in offline mode. Also, it was advised by the Higher Education Department to conduct classes in the Physical Mode for all the students, complete the syllabi and conduct the examinations in Physical Mode from 20th January 2022 onwards. All the Affiliated Colleges including Autonomous Colleges are requested to adhere to the above.

Further, it is informed that the Teachers Recruitment Board (TRB) is conducting the Computer Based Test (CBT) for the direct recruitment of Lecturers (Engineering / Non-Engineering) in Government Polytechnic Colleges for the year 2017-18 from 08.12.2021 to 12.12.2021 and the same was informed by the Higher Education Department, Government of Tamil Nadu, vide Ref.2. As the semester examinations of November/December 2021 are to be scheduled from 20th January 2022 for all the Affiliated Colleges (Autonomous and Non-Autonomous) of Anna University, the Principals and Deans are requested to provide centres to TRB for the conduct of Computer Based Test (CBT).

Your support and cooperation in this regard is solicited.

REGISTRAR (i/c)

Copy to: The Chairman, Teachers Recruitment Board, Chennai-06.

**REGISTRAR
ANNA UNIVERSITY
CHENNAI - 600 025.**

Appendix 'B'

UNDERTAKING BY STUDENT

I, Mr. / Ms.....Registration Numberstudying in yearDepartment hereby declare that I have received a copy of the guidelines on **Campus Teaching Programme** from Easwari Engineering College, Ramapuram, Chennai.

I declare and undertake that I will follow the above said guidelines.

I agree that disciplinary action against me will be taken by the College / University administration if I fail to adhere to the guidelines during my stay in the College Campus.

I understand that if I contract COVID 19 due to my negligence and non-observation of the guidelines, the College / University authorities will not be held responsible for the consequences of the same.

நான் பதிவு எண் கல்யாணி

அறிவித்த வழிமுறைகளை வாய்மையாகக் காண்பதற்காக.

நான் அரசாங்கம் அறிவிப்ப சமீப உத்தரவுகளை வழிமுறைகளையும் பின்பற்றுவேன் எனில் உறுதியளிக்கிறேன். கல்யாணி அறிவித்த வழிமுறைகளை பின்பற்றாவிட்டால் கல்யாணி எதிர்ப்பு மூலம் சிறைப்புகளில் நடைமுறைகளைக் கட்டுப்படுவேன்.

COVID-19 தொற்று எந்தவிதமான உத்தரவுகளை (அ) வழிமுறைகளை பின்பற்றாததால் ஏற்பட்டால் அதனால் ஏற்படும் விளைவுகளுக்கு கல்யாணி நிர்வாகம் பொறுப்பு ஏற்காது எனில் நான் உறுதியளிக்கிறேன்.

Place:

Signature of the Student:

Date:

Name in Capital Letters:

Mobile No:

E-mail ID:

Note : Ink signed hard copy is to be produced on date of re-opening of College.

DECLARATION BY PARENT / GUARDIAN

I, Mr. / Ms.....(Father/ Mother/ Guardian) of
..... Registration Numberstudying
inyear B.E Department hereby undertake that my Son / Daughter /
Ward namesigned the above undertaking in my presence.
I declare that I have instructed my Son / Daughter / Ward to strictly follow the above said guidelines.

நான் நான்காம் ஆண்டு
தூய்யால், ந.ஸ்வாமி வரதாசாமி கல்யாணிபால் படிக்கும்
என்ஜினியர் டிப்ளோமா / டிப்ளோமா பதிவு எண்
..... சமீபத்தில் உத்தரவிடப்பட்ட
முன்னால் கையொப்பமிட்டேன்.

என்ஜினியர் டிப்ளோமா / டிப்ளோமா கல்யாணி அறிவித்த
வழிகாட்டுதல்களை கடைபிடிப்பார் எனது
உத்தரவிடப்பட்டேன்.

Place:

Signature of the Parent / Guardian:

Date:

Name in Capital Letters:

Mobile No:

E-mail ID:

Note : Ink signed hard copy is to be produced on date of re-opening of College.